

RGH A

OGC HAS REVIEWED.

18 November 1954

MEMORANDUM FOR: Internal Tax Unit File

SUBJECT : Designation of Individual for Coverage by Unit

25X1A

1. [] informed me today that in a meeting yesterday he had prepared lists of personnel on the covert payroll for dissemination within the DD/P complex through COADD/P and their respective administrative officers and also through representatives from Communications, Training, Security and the Office of the DDI. The administrative officers will find it necessary to coordinate with both the Headquarters and the Field case officers in conjunction with the Finance Division, this office, and Cover and Security as appropriate, to determine whether or not a given individual should be covered by the services of the Unit.

2. Prior to specific designations of individuals, the new Agency form 313 will be forwarded to the field for individuals on the covert payroll to fill out and return to Headquarters even though a number of such persons will not be served by the covert unit.

25X1A

[]
Assistant General Counsel

OGC/CWP:mks

Distribution:

- 1 - Internal Tax Unit File
- 1 - OGC 349 South
- 1 - Chrono.